



# KANCHRAPARA MUNICIPALITY

423 Netaji Subhash Path, Kanchrapara  
North 24 Parganas

Phone: 2585 9391

E-Mail: [Kanchpara@yahoo.com](mailto:Kanchpara@yahoo.com), website: [kanchraparamunicipality.org](http://kanchraparamunicipality.org)



NIQ NO. 434

Dated : 28 /05/2025.

## NOTICE INVITING QUOTATION

Sealed quotations are invited by the Chairman on the behalf of Kanchrapara Municipality from bonafied, resourceful & reliable Suppliers/ manufacturer for supply and installation of **Printer with Scanner** for Sanitary Department of Kanchrapara Municipality at 42, Netaji Subhash Path, Kanchrapara, North 24 Parganas, Pin- 743145, W.B.

Sl. No.	Description	Quantity
01.	HP Laser Jet Pro MFP M126a  <i>Specifications:</i> * Single and multifunction printer * Print , Copy and Scan * Scanner type -Flatbed * Memory, Maximum -128 MB	1 no.

The last date of quotation paper submitted on **04/06/2025**. upto 2pm. & opening on the same day after 2.30 pm.

Sealed quotation must be supported with self attested Xerox copies of Pan Card, Last year IT Return, Last year GST Return, updated Trade License & Credential of similar nature of work. The authority reserves the right to accept or reject any or all quotation without assigning reason, whatsoever.

### Other Terms and Conditions

1. Work including installation must be completed within stipulated time in as per mention in Work Order.
2. Rate must be quoted for the above item with GST and the supply order will be awarded to the lowest bidder, provided the terms and condition are complied with.
3. No extra charge will be borne by the municipality for transportation of the same.
4. No claim for damage/pilferage before handing over to the Municipality.
5. Defective material, if any, will be rejected and it has to be replaced.
6. If the work /supply could not be completed within the stipulated time then authority have cancel the order without showing any reason.
7. Payment will be made after available of Fund.

Memo No. 434 /1(8), Dated: 28 / 05 /2025

### Copy forwarded for information & necessary action to:

1. SDO, Barrackpore, North 24 Pgs.
2. Executive Officer, Kanchrapara Municipality.
3. Finance Officer, Kanchrapara Municipality.
4. CIC Sanitary Department, Kanchrapara Municipality.
5. Sanitary Department, Kanchrapara Municipality
6. Accounts Department, Kanchrapara Municipality
7. Store Department, Kanchrapara Municipality.
8. Notice Board and Official Website, Kanchrapara Municipality.

Chairman

Kanchrapara Municipality

(KAMAL ADHIKARY)

CHAIRMAN

KANCHRAPARA MUNICIPALITY

Chairman

Kanchrapara Municipality

(KAMAL ADHIKARY)

28/05/25